Demands Efficiency

This is where the girls are! Dozens of them, in fact. They sit with earphones at electric typewriters, listening and typing, or busily transcribe their shorthand scrawls, hoping the word is "suburbia" and not "Serbia", and "himself" and not "he must." Others pore over medical and legal vocabulary, familiarizing themselves with terms they must use when they are right-hand women to professional men. All of them look alert, neat, and dedicated to being top executive secretaries.

Alice Erickson uses the dictaphone and keeps her fingers busy on the typewriter in voice transcription class.





Paulann Audette and Myron Cordes get personal attention from Mr. Beich in Machine Calculation class. Below: More calculators. Getting ready to work for IRS?

